

JASON QUINTERO-SOTO

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Date of birth 05 June 1981 Nationality Colombian

PROFILE

Strong professional perspective in the analysis of foreign policy issues and management of international business. MA in EU International Relations and Diplomacy and MA in political Science and Public Administration. I possess work experience in project management, cooperation, trade policies and business consulting. I further have a solid and comprehensive knowledge about international policies and international legal system. Good problem solving skills and great abilities to meet strict deadlines, as well as good analytic and organizational skills.

WORK EXPERIENCE

December 2015-August 2018 CONSULTANT - Inversiones M.T. LTDA Bogotá (Colombia)

Job description:

Portfolio management and recruitment procedures, deal with public and private tenders, temporary unions or companies with unique object, in order to enter into contracts with state entities and / or private.

Achievements:

- Monitoring and analysis of economic and political developments in Latin America, multilateral organisations, and multinational major trading partners.
- Advocacy and lobbying at the national, international and supra-national levels.
- Drafting and editing communication and PR materials in English and Spanish.
- Organising events and outreach activities in our main sourcing countries.

September 2014-August 2015 PROJECT MANAGER Secretary of Health - Bogota

Job Description:

Promoting family encounter scenarios as a form of participation for the development of civic skills and endorsing solutions to social needs. Monitoring and evaluating indicators proposed by regulations and standards established by the project.

Achievements:

- Monitoring, analysing and researching developments in public health and national policies and legislation.
- Identifying and liaising with persons from local or national institutions, permanent representations, embassies, and associations, in order to gather information or develop networking opportunities.
- Drafting and editing official communication and PR material in English and Spanish.

December 2012 - August 2014 CONSULTANT Agrosoluciones J.P. Valledupar (Colombia)

Job Description:

Dynamic person who utilizes creativity, leadership, and teamwork to design and execute solutions that create customer value. Effective communicator with the ability to create management materials that convey value for both clients and end users.

Achievements:

- Identifying applicable funding opportunities for potential clients; Consulting them on accessing the funding; and finally managing successful projects on clients' behalf.
- Analysing developments in the market that are of interest to the clients.
- I assisted clients in obtaining development funds and at the same managed client project portfolios.

**June 2009 – October 2009 INTERN General Consulate of Colombia in
Barcelona (Spain)**

Job Description:

Knowledge in foreign policy, business, environmental issues, human rights, and cultural affairs or related international issues. I attended interviews, prepared public events, helped with press events and teleconferences.

Achievements:

- Research, analyse and monitor European Union regulations and directives and national law in Colombia and the Andean Community.
- Monitoring EU - Colombia foreign policy, business, environmental issues, human rights, and cultural affairs or related international issues.
- Report on the level of compatibility of national regulations with the EU regulations to the Directors.

June 2005 - December 2005 ASSISTANT - Interjean S.A., Bogota (Colombia)

Job Description:

Experienced professional with a unique combination of technical expertise, managerial experience, business leadership, and design and production support. I contributed to increase work productivity, improving company's competitive advantage in the marketplace and enhanced corporate image.

Achievements:

- Research, analyse and monitor Andean Community regulations on trade.
- Organizations of interviews, preparation of public events, press events and teleconferences.

EDUCATIONAL HISTORY

September 2011 – June 2012 MA in EU International Relations and Diplomacy Studies

COLLEGE OF EUROPE. Brugge (Belgium)

October 2008 – June 2010 MA in Political Science

UNIVERSIDAD COMPLUTENSE DE MADRID. Madrid (Spain)

January 2000 – November 2004 BA in International Relations

UNIVERSIDAD DE BOGOTA JORGE TADEO LOZANO. (Colombia)

August 2010 – September 2010 Federalism, Decentralization and Conflict Resolution

Université de Fribourg, Fribourg (Switzerland)

November 2007 – 05th December 2008 Academic English

ELSIS, Greenwich College, SELA, Sydney (Australia)

LANGUAGES

- Spanish, Mother tongue.
- English, fluent
- French, Basic.

SKILLS

- Good team spirit and organizational skills. Several team missions and organizational tasks in the framework of previous jobs.
- Good experience in project and team management, experienced, professional, highly organized, motivated, hard-working, capable of taking decisions under pressure.
- Comprehension and knowledge of technical terms in the field of trade; Experience and skills in project management.
- I have also honed my teamwork capabilities through team sports (Volleyball).
- Word processor, Database, Operating Systems, Internet e-mail, Presentation, Programming: Microsoft Word, Access, Excel, Power Point, Adobe, Photoshop and Internet Explorer.